



1772 Double Q Road, Green Bay, WI 54311
920-393-3795
absoluteconcretellc.com

Job Title: CAD Tech - Estimator

Location: Green Bay, WI

About Us:

At Absolute Concrete our team is the core of our success. Each member brings a wealth of experience, unparalleled skill, and a dedication to excellence that sets us apart in the industry. Our legacy is concrete, the cornerstone of all buildings. We create amazing structures from raw material in an intense window of opportunity that will last generations.

As a CAD Technician, you will be instrumental in estimating bids by producing precise and detailed construction drawings and models. Your proficiency in computer-aided design (CAD) and drafting will greatly contribute to the successful preparation of bids and improve the overall efficiency of our construction projects.

Essential Responsibilities

- Utilize CAD software to produce accurate 2D construction drawings, plans, and models based on project specifications and design intent
- Work closely with Sales, Estimating, and Project Management teams to understand project scope, timelines, and requirements
- Prepare precise quantity takeoffs and material lists based on the construction drawings, ensuring alignment with project budgets and schedules
- Review, revise, and update drawings as needed, based on feedback from internal and external stakeholders, ensuring they are up-to-date with the latest changes
- Ensure timely coordination with other internal teams to gather the necessary information for drawing creation and revision
- Effectively communicate with project stakeholders to resolve any design-related queries, issues, or conflicts
- Work with subcontractors and suppliers to collect relevant design information and incorporate it into the construction drawings
- Conduct thorough checks and reviews of construction drawings to ensure accuracy, adherence to standards, and compliance with building codes and regulatory requirements
- Provide technical assistance to the Sales and Estimating teams regarding drawing-related inquiries or challenges
- Stay current with advancements in CAD software and techniques and continuously improve skills and knowledge to enhance the quality of designs and workflow processes
- Attend pre-bid meetings, site visits, and other project-related discussions as necessary to gain insights and provide design support

Qualifications:

- Proficiency in AutoCAD software for 2D design preferred
- Strong understanding of construction processes, building codes, and regulations
- Excellent attention to detail with the ability to spot and resolve design conflicts or discrepancies
- Effective communication and teamwork skills
- Prior experience in construction design, drafting, or a related field is required
- Demonstrate ability to plan, organize, and prioritize work in a fast-paced environment
- Knowledge of Microsoft programs, including Word, Excel, Outlook
- Can fluently speak, read, and write English
- A valid driver's license is required



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Benefits

- Paid time off – including holidays and paid vacation
- Employee discounts
- On the job training and certifications
- Flexible Schedules
- Above industry standard pay
- Per diem
- Health, Dental, Vision Insurance with HSA option
- Life, STD, LTD and Accident Insurance
- 401K with company match

If you're a top-quality, hardworking and passionate person, apply today by submitting your cover letter and resume to HR@absoluteconcretellc.com.

Absolute Concrete is dedicated to fostering workplace diversity and promoting equal opportunity employment. We welcome and consider all applicants without discrimination based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, or any other legally protected characteristics. As an Equal Opportunity and Affirmative Action employer, we are committed to creating an inclusive environment where everyone has the opportunity to thrive.