



1772 Double Q Road, Green Bay, WI 54311  
920-393-3795  
absoluteconcretellc.com

## **Flatwork Foreman**

*Green Bay, Appleton, Milwaukee*

Absolute Concrete is seeking a skilled and experienced Flatwork Foreman to join our team. A successful Flatwork Foreman will oversee and coordinate the activities of flatwork crews to ensure that projects are completed safely, efficiently, and to Absolute Concrete's standard of quality.

The Flatwork Foreman will be responsible for managing all aspects of flatwork construction projects, including personnel, materials, resource allocation, and planning. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Essential Responsibilities**

- The individual will work a varied schedule based on client needs.
- Lead and support high-performing concrete construction crews on varying projects
- Lead and motivate the flatwork crew to achieve project goals and meet deadlines
- Train and mentor new team members, promoting a culture of continuous learning and development
- Act responsibly and enforce safety regulations and best practices to create a safe working environment for all crew members
- Help facilitate effective work huddles before work begins and at the end of the workday
- Collaborate with project managers to develop detailed project plans and schedules
- Coordinate with other construction trades and subcontractors to ensure smooth project execution
- Conduct pre-construction meetings and site inspections to identify potential issues and develop preemptive solutions
- Monitor work progress and quality to ensure compliance with project specifications and industry standards
- Conduct regular inspections and implement corrective actions as necessary to address deviations from the plan
- Maintain accurate records of work performed, materials used, and any changes to the original scope of work
- Manage the allocation of manpower, equipment, and materials to maximize productivity and efficiency
- Monitor equipment maintenance and repair needs, reporting any issues to the appropriate personnel
- Additional duties as assigned

### **Qualifications**

- Proven experience as a Flatwork Foreman or similar role in the construction industry
- Strong knowledge of Flatwork construction techniques, materials, and equipment
- Excellent leadership and interpersonal skills, with the ability to effectively communicate and collaborate with team members, clients, and other stakeholders
- Solid understanding of construction drawings, specifications, and project requirements
- Demonstrated ability to plan, organize, and prioritize work in a fast-paced environment
- Ability to write simple correspondence and effectively convey important information in a one-on-one and small group situation.
- Flexibility to travel
- Valid driver's license is required
- High school diploma or equivalent



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- Additional certification or training in construction management is a plus

### **Benefits**

- Paid time off – including holidays and paid vacation
- Retirement benefits or accounts
- Commuting/travel assistance
- Employee discounts
- On the job training and certifications
- Flexible Schedules
- Above industry standard pay
- Per diem
- Health and dental insurance
- Vision, life, and short-term disability insurance
- 401K with company match

Absolute Concrete is dedicated to fostering workplace diversity and promoting equal opportunity employment. We welcome and consider all applicants without discrimination based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, or any other legally protected characteristics. As an Equal Opportunity and Affirmative Action employer, we are committed to creating an inclusive environment where everyone has the opportunity to thrive.

If you're a top-quality, hardworking and passionate person, apply today by filling out the application form at [www.absoluteconcretellc.com/absolute-concrete-careers](http://www.absoluteconcretellc.com/absolute-concrete-careers) or submit your resume to [HR@absoluteconcretellc.com](mailto:HR@absoluteconcretellc.com).